

New England MIRECC Peer Education Center

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Part II of Group Facilitation Skills: Dealing with Challenges in Groups Peer Support Group Facilitation Skills Practice Exercise Feedback Sheet

Instructions for Group Observer: Please fill in this feedback sheet as you watch each pair of co-facilitators during the peer support group practice exercise. At the end of the exercise, you should give each of the group facilitators positive feedback about what they did well as well as your observations of areas for them to work on in developing their group facilitation skills.

Group Facilitators #1 & 2

Name of Facilitator #1: _____

Name of Facilitator #2: _____

	<u>FACILITATOR #1</u>	<u>FACILITATOR #2</u>
Did the facilitator discuss the group comfort agreement with the participants?	YES / NO (Please circle one)	YES / NO (Please circle one)
Did the facilitator discuss limits of confidentiality with the group participants?	YES / NO (Please circle one)	YES / NO (Please circle one)
Did the facilitator ask <u>any open-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator ask <u>mostly closed-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator make good eye contact with group participants as the participants spoke?	YES / NO (Please circle one)	YES / NO (Please circle one)
Did the facilitator respond in a way that demonstrated he/she really heard what a group participant was saying?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:

	<u>FACILITATOR #1</u>	<u>FACILITATOR #2</u>
How did the facilitator demonstrate he/she was listening to group participants? Give a few examples that you can cite later when giving the facilitators their feedback.	Examples of listening behaviors:	Examples of listening behaviors:
Did the facilitator take notice of any quiet group participants and say something to invite the individual(s) to join the discussion?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
What type of disruption did the facilitator experience in the group? Name of disruption: _____ What did the facilitator do to manage the disruption? Take note of the response(s) so you can cite them when giving the facilitators their feedback at the end of the exercise.	Response(s) to group disruption:	Response(s) to group disruption:
Did the facilitators share responsibility for facilitating or did one of them dominate most of the group?	Shared equally with partner / Dominated / Mostly quiet (Please circle one)	Shared equally with partner / Dominated / Mostly quiet (Please circle one)
General observations of facilitator's behavior in the group	General observations of Facilitator #1:	General observations of Facilitator #2:

Name of Facilitator #3: _____

Name of Facilitator #4: _____

	<u>FACILITATOR #3</u>	<u>FACILITATOR #4</u>
Did the facilitator ask <u>any open-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator ask <u>mostly closed-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator make good eye contact with group participants as the participants spoke?	YES / NO (Please circle one)	YES / NO (Please circle one)

	<u>FACILITATOR #3</u>	<u>FACILITATOR #4</u>
How did the facilitator demonstrate he/she was listening to group participants? Give a few examples that you can cite later when giving the facilitators their feedback.	Examples of listening behaviors:	Examples of listening behaviors:
Did the facilitator take notice of any quiet group participants and say something to invite the individual(s) to join the discussion?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
What type of disruption did the facilitator experience in the group? Name of disruption: _____ What did the facilitator do to manage the disruption? Take note of the response(s) so you can cite them when giving the facilitators their feedback at the end of the exercise.	Response(s) to group disruption:	Response(s) to group disruption:
Did the facilitators share responsibility for facilitating or did one of them dominate most of the group?	Shared equally with partner / Dominated / Mostly quiet (Please circle one)	Shared equally with partner / Dominated / Mostly quiet (Please circle one)
General observations of facilitator's behavior in the group	General observations of Facilitator #3:	General observations of Facilitator #4:

Name of Facilitator #5: _____

Name of Facilitator #6: _____

	<u>FACILITATOR #5</u>	<u>FACILITATOR #6</u>
Did the facilitator ask <u>any open-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator ask <u>mostly closed-ended questions</u> ?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
Did the facilitator make good eye contact with group participants as the participants spoke?	YES / NO (Please circle one)	YES / NO (Please circle one)
Did the facilitator respond in a way that demonstrated he/she really heard what a group participant was saying?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:

	<u>FACILITATOR #5</u>	<u>FACILITATOR #6</u>
Did the facilitator take notice of any quiet group participants and say something to invite the individual(s) to join the discussion?	YES / NO (Please circle one) Examples:	YES / NO (Please circle one) Examples:
What type of disruption did the facilitator experience in the group? Name of disruption: _____ What did the facilitator do to manage the disruption? Take note of the response(s) so you can cite them when giving the facilitators their feedback at the end of the exercise.	Response(s) to group disruption:	Response(s) to group disruption:
Did the facilitators share responsibility for facilitating or did one of them dominate most of the group?	Shared equally with partner / Dominated / Mostly quiet (Please circle one)	Shared equally with partner / Dominated / Mostly quiet (Please circle one)
What did the facilitator say/do to wrap up and end the group?	Wrap up behaviors/ statements:	Wrap up behaviors/ statements:
General observations of facilitator's behavior in the group	General observations of Facilitator #5:	General observations of Facilitator #6: